



Request for Proposal			
Name:	Organization:	Date:	
Title:		Department:	
Address:			
	City:	State:	Zip:
Phone:		Email:	

Project Title:

Project Description: Highlight how this project will benefit soybean farmers. Please limit the description to 200 words.

Total Amount Requested*:	
*Please note NJSB can fund multi-year projects. However, multi-year projects will be reviewed every year for further funding. The current Board cannot obligate a future Board for any projects and/or amounts.	

Are you seeking dollars from others for this research project and if yes, please list their name and the amount being requested or awarded.

Name	Amount requested/awarded

Is this a new research proposal or a continuation of a prior year funded projects? Please elaborate.

Provide a detailed outline of your research project (methods, detailed research approach with procedures, partners, etc.):



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Name:

Organization:

Describe the measureable outcomes. How the final report will be shared, published for soybean farmers to use and what attributes will be given to the NJSB:

Budget: Provide a line item budget for this proposal:

Please note the following requirements:

1. Research must be completed by end of the fiscal year (September 30th) or an extension must be requested in writing for the upcoming grant period.
2. The grant recipient shall submit *monthly invoices*, including supporting documentation for each expense. Invoices shall be paid within 30 days.
3. Fund transfers in excess of ten percent (10%) of any one general budget category (per annual period) cannot be made without a written request from the Principal Investigator and a written consent from the Board. However, the Board must be notified of any budget reallocations and all budget reallocations must be noted/accounted in the annual financial report.

By listing your name below, you are granting permission to the NJSB to use any and all information supplied. Additionally, you are agreeing to the terms and conditions as outlined above.

Signature of Researcher Submitting the Proposal

Date

Please return completed form to: dhart@njsoybean.org